



COUNTY OF LOS ANGELES DEPARTMENT OF HUMAN RESOURCES

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MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

December 10, 2002

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

COUNTYWIDE CLASSIFICATION ACTIONS TO IMPLEMENT THE FISCAL YEAR (FY) 2002-2003 BUDGET (ALL DISTRICTS – 3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to add one (1) new class, to delete four (4) non-represented classes, and to update the departmental provisions to reflect positions allocated in the Fiscal Year (FY) 2002-2003 budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Your Board's approval of the accompanying ordinance will update Title 6 of the County Code to appropriately reflect positions approved in the FY 2002-2003 Final Budget and will provide the authority for County departments to fill new positions allocated in the FY 2002-2003 Budget. These recommendations are a routine part of the annual budget process.

Implementation of Strategic Plan

Approval of the accompanying ordinance will further the County Strategic Plan, Organization Effectiveness Goal, to achieve departmental operational needs and maintain consistency in personnel practices throughout the County.

FISCAL IMPACT/FINANCING

The cost of and financing for these recommendations have been included in the FY 2002-2003 Budget. However, the filling of these positions by departments is subject to your Board's policy on the hiring freeze.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

New Classes and Deleted Classes

Attachment A lists the one (1) new class being created and the four (4) non-represented classes being deleted from the County's classification system. The class deletions are consistent with DHR's strategy to reduce the overall number of County classes. The affected departments have been informed of and have consented to the deletions.

Departmental Provisions - Budget Implementation

This ordinance will implement new positions provided for by your Board on November 12, 2002 for County Counsel. It will also make minor adjustments to the approved FY 2002-2003 Departmental Provisions for various departments.

Authority

Pursuant to Article III, Section 11(3) of the Charter of the County of Los Angeles, the Board of Supervisors is to provide, by ordinance, for the number of assistants, deputies, clerks, attaches, and other persons employed in the service of the County.

Approvals

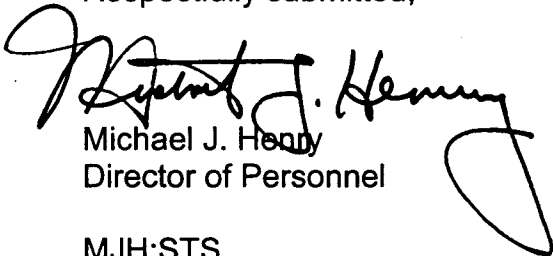
- The Chief Administrative Officer has reviewed these recommendations.
- The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

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IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these recommendations will enable departments to effect personnel actions associated with the approved budget for FY 2002-2003. Ultimately, this will enhance the quality of services provided to the public.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael J. Henry", is written over the typed name and title. The signature is fluid and cursive, with a large loop at the end.

Michael J. Henry
Director of Personnel

MJH:STS
AW:vmh

Attachment

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor-Controller
Affected Departments

ATTACHMENT A**CLASSES RECOMMENDED FOR ADDITION**

Benefit designations are being shown for information only and are not part of the County Code.

SAVINGS/ HEALTH PLAN	ITEM NO.	TITLE	SALARY SCHEDULE & LEVEL
Savings	9219	Litigation Cost Manager, County Counsel (UC)	N23 A4

NON-REPRESENTED CLASSES RECOMMENDED FOR DELETION

ITEM NO.	TITLE
6375	Assistant Bakery Manager, Sheriff
6376	Bakery Manager, Sheriff
9291	Special Assistant, District Attorney
0914	Staff Assistant, Domestic Violence Council

Final Final Budget Change – Att. A
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